

Front view Information sheet

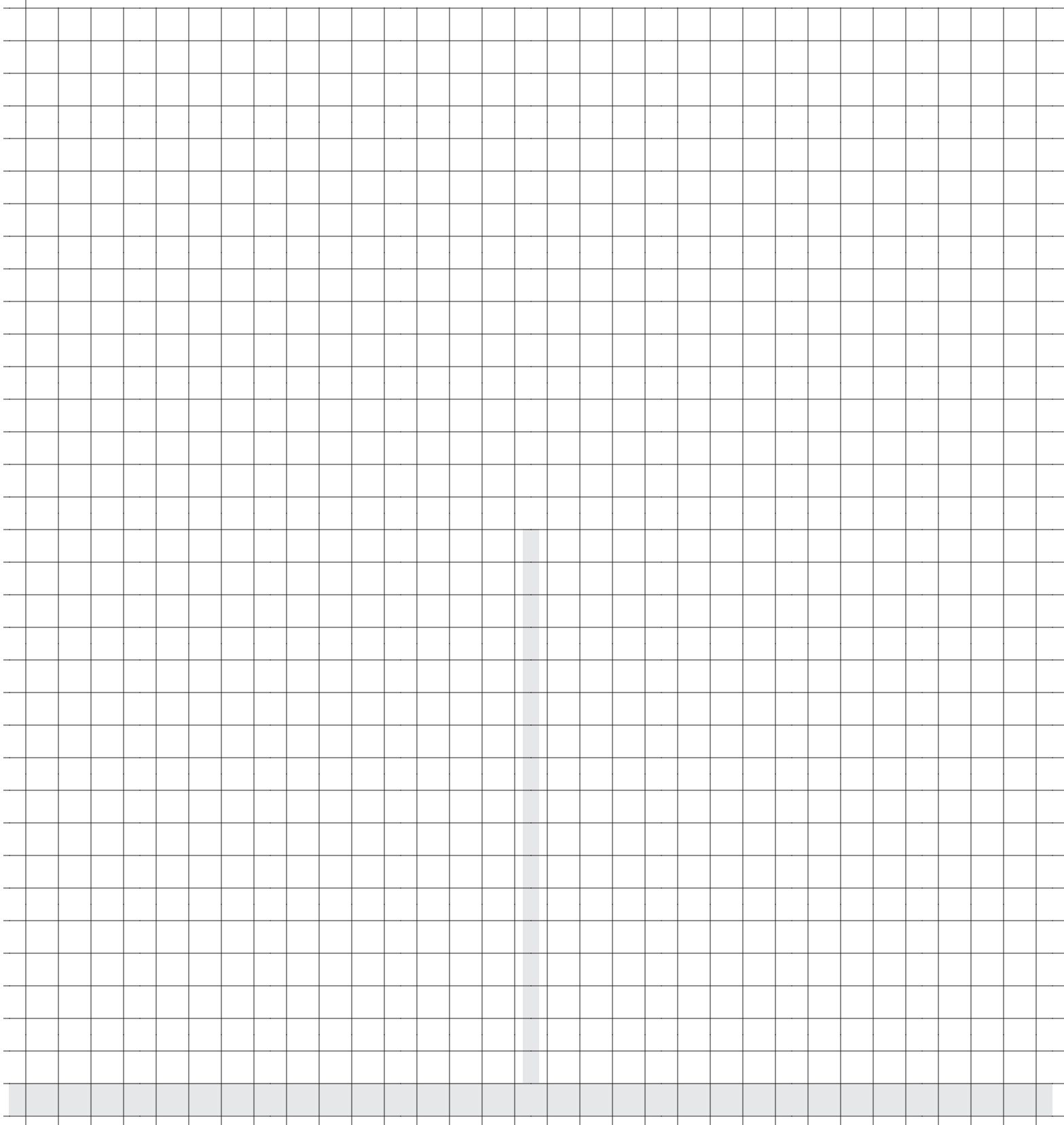
Use this sheet to document information relating to the front view of your object. Hold your object in front of this sheet and photograph how you imagine it being displayed.

Make sure the object is in the correct orientation.

Decide how high you would like the object to be above the base.

Draw lines indicating how wide you would like the base to be.

Please note this graph is in 1/4 inch scale. So every 4 squares equals 1 inch.



Side view Information sheet

Use this sheet to document information relating to the side view of your object. Hold your object in front of this sheet and photograph how you imagine it being displayed.

Make sure the object is in the correct orientation.

Angle the piece as you desire it to be displayed.

Show how high you would like the object to be above the base.

Draw lines indicating how wide you would like the base to be.

Please note this graph is in 1/4 inch scale. So every 4 squares equals 1 inch.



TERMS OF AGREEMENT - CONDITIONS OF ACCEPTANCE FOR WORK

LIMITS OF LIABILITY

It is expressly agreed that in consideration of the rates charged, in no event shall the liability of 10-31, Inc. for the loss of or damage to any item(s) I have left with 10-31, Inc. exceed \$50.00 (fifty dollars), irrespective of the cause of such loss or damage.

I hereby agree to the following limitations of liability and insurance: 10-31, Inc. (and its employees and assignees) shall not be held liable for loss of, or damage to, any item entrusted to its care, including without limitation damage resulting from any process employed by 10-31, Inc. (and its employees and assignees) and shall not be held liable for damage to or loss of any such item caused by an inherent flaw or defect in the item itself or any defect in the tools, machinery or materials utilized in any such process.

I further understand that this agreement is for the services of 10-31, Inc. and not for the services of any particular employee thereof. I also understand and agree that 10-31, Inc. may, if it determines, in its best professional judgment, that it is advisable, employ the services of an independent contractor to perform certain work on any item entrusted to its care in a location other than the premises of 10-31, Inc. and I also agree that 10-31, Inc. shall not be held liable for loss of or damage to any item so entrusted to any such independent contractor. I also agree that 10-31, Inc. is hereby authorized to make any such arrangements for work to be performed by an independent contractor as 10-31, Inc. shall, in its sole discretion, deem advisable. I also understand that 10-31, Inc. shall not be held liable for any loss or damage caused by any such independent contractors.

I further agree to the following limitations of liability: 10-31, Inc. (and its employees, agents and assignees) shall not be held liable for any damage or loss caused by or resulting from the process of installing any fixture, mounting or any other installation performed by 10-31, Inc., its agents or employees on my behalf. I also agree that 10-31, Inc. (its agents or employees) shall not be held liable for loss or damage to any item(s) caused by any mounting, fixture or other installation, performed by them, due to inherent flaws or defects in the item itself or in the tools, machinery and/or other process used in performing such work.

I also understand and agree that 10-31, Inc. may, if it determines, in its best professional judgment, that it is advisable to do so, employ the services of an independent contractor to perform some or all of the installation to be performed on my behalf. I further agree that 10-31, Inc. is hereby authorized to make any such arrangements for work to be performed by an independent contractor as 10-31, Inc. shall, in its sole discretion, deem advisable. I also understand and agree that 10-31, Inc. shall not be held liable for any loss or damage caused by any such independent contractors.

If the work to be performed involves the mounting or installation of any object to a wall or to any other fixture, I further understand and agree that 10-31, Inc., its agents and employees shall not be held liable for any loss or damage caused by inherent flaws or defects in such wall or fixture, the materials used in such mounting or installation, or the item so installed or mounted.

I agree to indemnify and hold 10-31, Inc., its agents, employees and/or its assignees harmless against all claims made by any other person, firm or entity.

TERMS OF ESTIMATE

This estimate is based on the best professional judgment of the facts available at this time. It does not take into account any unforeseen or hidden difficulties in the item(s) to be worked upon which may emerge during the performance of the agreed upon work. Substantial changes may require an adjustment of the fees with a written authorization.

Prices over which 10-31, Inc. has control are guaranteed for thirty (30) days from the date of this estimate; manufacturer's increases will be passed along as they occur.

PAYMENT

All work requires a deposit of no less than ½ of the estimated cost with the balance due upon completion of the work. If legal means are necessary to collect this invoice, I hereby agree to pay all legal or attorney fees and collection charges. Work returned to the owner or authorized agent by mail or other form of transportation not under the direct control of 10-31, Inc. will be sent C.O.D. Returned checks will have a \$25.00 service charge added.

INTEREST

10-31, Inc. reserves the right at all times to charge the customer interest on all amounts owing in respect to work invoiced pursuant to this agreement at the rate of 2% per month or the highest permitted by law which is computed from the date of completion of the work until the date of payment to 10-31, Inc., both dates inclusive. Such interest shall form part of the amount recoverable from the Customer by 10-31, Inc. and the Customer acknowledges by the entry into this Agreement that it is reasonable for 10-31, Inc. to charge interest pursuant to this clause.

STORAGE

Work left on the premises in excess of fourteen (14) days after notification of the completion of work to the client or agent of the client, is subject to storage charges. Work left on the premises in excess of seven (7) days after the estimate has been rejected is subject to storage charges. 10-31, Inc. is not responsible for any item(s) left over six (6) months.

TRANSPORTATION, ETC.

All expenses incurred in pickups, deliveries, shipping and/or transportation shall be billed to the client, or agent of the client, at the actual cost to 10-31, Inc. The delivery charge is based on access to the site including access to an elevator and permissive conditions for unloading and entry at same location. 10-31, Inc. agrees to take all appropriate measures to avoid being issued parking tickets. However, all parking tickets incurred during loading and unloading are the responsibility of the customer and will be added to their invoice. We highly recommend using an art handler or personal delivery service to minimize risk of damage to art, artifacts, memorabilia, etc. We do not recommend any specific services and can not guarantee how any shipper will handle an object. Our return shipping department is highly specialized in packaging and we do our best but again we can't control how your desired shipping method will handle the package while in their care.

The customer, by engaging in services with 10-31 inc, acknowledges and accepts the terms of this contract.